

The Director (HR & Legal)
IPHL
Gandhi Nagar,
Bolangir - 767001- Odisha
email : hl@iphlindia.com

Reference :
Subject : **Application for running Project e - College**
At : _____

Dear Sir,

We wish to coordinate the **Project e-College** at our College campus as per the terms / conditions of IPHL. Here along with we are submitting duly filled Project Applications Form in the prescribed format with the necessary enclosures.

We undertake to follow the rules, regulations and guidelines of IPHL from time to time to enhance the mutual reputation.

Thanking you

Yours sincerely

Authorized Signatory

With Designation and Seal

List of Enclosures :

01. Request letter in organization's letter Pad
02. Duly filled Project Application Form
03. Three years valid Audit Report
04. Three years valid Annual Report
05. Organisation's complete Profile
06. Address proof of the organisation i.e. Telephone Bill / Electric Bill / Bank Account Copy
07. Photo identity proof of the organisation i.e. PAN card
08. Photo identity proof of the authorized signatory Pan Card / DL / Voter I card
09. Address proof of the authorized signatory Bank account / Electric Bill / Telephone Bill / Rasan Card
10. 3 Passport size and 2 Stamp size color Photograph of authorized signatory

NOTE :

Please send duly filled Project Application form Soft copy with valid seal & signature to :

The Director HR & CSR
IPHL Bhubaneswar
hr@iphlindia.com

Name of the Organisation : _____
 Valid Registration No. : _____
 Registered Under Act : _____
 Other Registration No. if any (CHSE / CBSE) : _____
 Income Tax Registration No. : _____
 Name of the Chief Functionary / Managing Trustee : _____

ORGANISATION'S ADDRESS FOR COMMUNICATION

| | |
|----------------------------------|---|
| Registered Office Address | Valid Land Phone No. with STD Code |
| | Valid Mobile No |
| | Valid Fax No |
| | Valid e Mail address |

| | |
|--|---|
| Correspondence / Postal Address | Valid Land Phone No. with STD Code |
| | Valid Mobile No |
| | Valid Fax No |
| | Valid e Mail address |

ORGANISATION'S STRUCTURE OF THE TRUST / NGO / SOCIETY

| |
|--|
| |
|--|

COLLEGE DETAILS

| | | | | | |
|------------------------------------|---|------------------------------|-----------|------------------------------|----------------|
| Affiliated with | : | CHSE / CBSE | | | |
| Stream Name | : | | | | |
| Sanctioned Strength | : | 1st Year = | | 2nd Year = | |
| Current strength | : | 1st Year = | | 2nd Year = | |
| Stream Cut-Off (%) | : | SC | ST | OBC | General |
| Name of the Principal | : | | | | |
| Phone No (O) | : | | | | |
| Name of the Admission (I/C: | : | | | | |
| Phone No (O) | : | | | | |
| Staff in Emergency | : | | | | |

DETAILS OF ACTIVE MEMBERS / STAFF OF THE ORGANISATION

| Sl. No | NAME | DESIGNATION | Phone / Mobile No | SPECIALISATION |
|--------|------|-------------|-------------------|----------------|
| 01 | | | | |
| 02 | | | | |
| 03 | | | | |
| 04 | | | | |
| 05 | | | | |
| 06 | | | | |
| 07 | | | | |
| 08 | | | | |
| 09 | | | | |

PLEASE GIVE FOLLOWING DETAILS

Three Government / National / International Organisation to whom your Organisation have reported professionally (under whom you had worked through any project) in the recent past whom we can immediately approach for a reference:

| REFEREE 1 | REFEREE 2 | REFEREE 3 |
|-------------------------------------|-------------------------------------|-------------------------------------|
| Name: | Name: | Name: |
| Address: | Address: | Address: |
| Telephone Number with STD code : | Telephone Number with STD code : | Telephone Number with STD code : |
| Organization : | Organization : | Organization : |
| Name of the Project Head : | Name of the Project Head : | Name of the Project Head : |

REMARKS

PLEASE GIVE FOLLOWING DETAILS

| | | |
|---|---|---|
| Give Details of Three Government Class 1 or Class 2 ranked Government Officer / MLA / MP who will recognize you and your Organisation at least for 3 year | | |
| REFEREE 1 | REFEREE 2 | REFEREE 3 |
| Name: | Name: | Name: |
| Office Address with Designation | Office Address with Designation | Office Address with Designation |
| Telephone Number with STD code : | Telephone Number with STD code : | Telephone Number with STD code : |
| Recognize you & your Organization since last | Recognize you & your Organization since last | Recognize you & your Organization since last |
| Signature with Seal | Signature with Seal | Signature with Seal |

REMARKS

HAVE YOU CONDUCTED ANY VOCATIONAL TRAINING PROGRAM EARLIER ? IF YES, PLEASE GIVE DETAILS

ARE YOU INTERESTED TO RUN OTHER PROJECT OF IPHL ? (PLEASE REFER OUR WEBSITE FOR DETAILS) IF YES WRITE DOWN THE PROJECT NAME :

Please explain if you are running any Institution, or having any Training Equipment, Computers, Furniture, Electrified Class Room, and Resource Person towards running a Computer / Vocational Training Centre ?

NO. OF COLLEGES IN YOUR AREA WITH NAME, POSTAL ADDRESS, STRENGTH AND CONTACT NO.

| Sl.No. | Name & Address | Strength | Phone No. |
|--------|----------------|----------|-----------|
| | | | |

No. of Technical Institutions in your Area with Name, Postal Address, Strength and Contact No.

| Sl.No. | Name & Address | Strength | Phone No. |
|--------|----------------|----------|-----------|
| | | | |

NO. OF LEADING NGOS IN YOUR AREA, WITH NAME AND POSTAL ADDRESS WITH CONTACT NO.

| Sl.No | Name of NGO with address | Major Activities | Phone No. |
|-------|--------------------------|------------------|-----------|
| | | | |

WHAT ARE IMPORTANT INDUSTRIES SITUATED IN YOUR AREA ? PLEASE GIVE DETAILS

| Sl.No. | Industries Name & Address | Phone No. | Major activity |
|--------|---------------------------|-----------|----------------|
| | | | |

**GIVE DETAILS OF YOUR AREA WHERE YOU WANT TO START THE PROJECT E-COLLEGE I.E.
NO OF BLOCK, NO. OF IMPORTANT GP, THEIR POPULATION, LITERACY RATE, RATE OF
POVERTY.**

| Sl.No | Block / GP Name | Population | % Literacy | % Poverty |
|-------|--------------------|------------|------------|-----------|
| | | | | |

PLEASE PROVIDE FINANCIAL PERFORMANCES SUMMARY FOR LAST THREE YEARS. AS PER VALID AUDIT REPORT

| Average Turn Over of the last Three Financial years in Rs. | Annual Turnover of the Organisation in Rs. | | | | |
|---|--|---------------------|-----|----------|-----|
| | FINANCIAL YEAR | Turn Over in Rs. | | | |
| | | PBT | PAT | NETWORTH | ATO |
| | | | | | |
| Fund invested in the field of : | | | | | 1 |
| | | | | | 2 |
| | | | | | 3 |
| Details of Latest fund position as per the relevant Bank A / C available with the organisation, if any | | | | | |
| Remarks : | | | | | |

**ORGANISATION SOCIAL ACTIVITIES SUMMARY FOR LAST THREE YEARS.
(AS PER THE ANNUAL REPORT**

| | |
|--------------------------------|--|
| 1st year | |
| 2nd year | |
| 3rd year | |

Additional Space :

Please use the space below to elaborate on answers for which you found the form allowed too little space, add extra page if required.

IPHL

NOTE :

Person(s) / Organisation(s) trying to influence will be automatically disqualify, from selection procedure.